UNITED NATIONS RELIEF AND WORKS AGENCY
FOR PALESTINE REFUGEES IN THE NEAR EAST
UNRWA

Vacancy Announcement

Teacher Mathematics

Education Department

Deadline for Applications	04 October 2020
Contract Type	Employment Roster per area
Grade	Grade 8-11
Vacancy Announcement Number	LF/30/2020
Duty Station & Department	All Areas - Education Department

UNRWA encourages applications from qualified women and welcomes applications from qualified candidates with disabilities.

UNRWA, the largest United Nations operation in the Middle East with over 30,000 staff working across five areas of operation, is looking for professionals like you.

UNRWA's human development goals

UNRWA is funded almost entirely by voluntary contributions from UN member states, regional bodies, business foundations and individual contributions. UNRWA has identified four human development goals as the focus of the Agency's operations in committing to fostering human development of Palestine refugees by helping them to: lead long and healthy lives, acquire knowledge and skills, achieve decent standards of living and enjoy human rights to the fullest possible extent.

How can you make a difference?

You will be joining a team of around 3000 staff in the Lebanon Field Office working to foster the human development of registered Palestine refugees.

The main responsibilities include:

- Ensures the delivery of quality inclusive education to all students through:
  - Identifying the key concepts, content, skills and pedagogy appropriate to the delivery of curriculum subject areas taking into account needs of individual students;
  - Using a range of appropriate learner centered instructional strategies and techniques;
  - Enriching the host country's curriculum where appropriate to develop the competencies of students and achieve UNRWA learning goals and values in line with UNRWA Curriculum Framework;
  - Assessing students' learning through the use of formative, summative and diagnostic assessment;
  - Maintaining a safe and effective learning environment in the classroom and school compound in accordance with the UNRWA school code of conduct;

- Participate in the school co-curricular activities/committees and maintains links with the wider education community to improve the performance and wellbeing of students including activities on key social, environmental, health issues, child rights and protection;

- Actively engages in school-based and other professional development including peer support, discussions and training in line with UNRWA approved policies, processes, and procedures;

- Contributes to the systematic collection, recording and analysis of data in line with the school and UNRWA EMIS system;

- Effectively communicates with parents and the school community regarding learner progress and needs;

- Contributes to the school policy level development, planning and evaluation working as a team member;

- Performs such other duties as may be assigned.

Conditions of service

Employment roster, Grade 8 - 11

Monthly basic salary:

Grade 8: USD 1,065.20 + SPLA USD 167

Grade 9: USD 1,101.50 + SPLA USD 167

Grade 10: USD 1,139.60 + SPLA USD 167

Grade 11: USD 1,187.60 + SPLA USD 167

Other benefits include monthly Provident Fund contribution (15.2% of basic salary paid by the Agency), compulsory medical insurance, 30 days of annual leave, and dependency allowance (if applicable).

To qualify for this position, you will need:

Education & Experience

Teacher Basic Education - grade 08

A.1. This first entry level is for partially qualified basic education teachers.
A university degree from a college or university in an appropriate subject(Mathematics);

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No experience required at this entry level;
Staff members appointed with qualifications as prescribed under para. A.1 are eligible for promotion to grade 09 upon obtaining a pre or in-service training course of at least one year duration.

Teacher Basic Education - grade 09

A.2. This second entry level is for newly qualified basic education teachers. The minimum eligibility criteria include:
A university degree from a college or university in an appropriate subject(Mathematics);
Completion of a minimum one year pre or in-service training course;

No experience required;
Eligible for in service promotion to grade 10 after five years satisfactory services as a teacher with the Agency from the date of EOD, or from the date on which s/he becomes fully qualified as a teacher, whichever is later

Teacher Basic Education - grade 10

A.3. This third entry level is for fully qualified basic education teachers. The minimum eligibility criteria include:
A university degree from a college or university in an appropriate subject (Mathematics);
Completion of a minimum one year pre or in-service training course;
5 years of teaching experience as a teacher – Grade 09;

Five years teaching experience as Teacher – grade 09
Eligible for in-service promotion to grade 11 after completion of SBTD and satisfactory performance in PERs must be 3 or above (in the old system) or 2 or above (in the new system).

Teacher Basic Education - grade 11

A.4. This is the highest level attainable by fully qualified basic education teachers. For teachers to move from Grade 10 to 11 the following eligibility criteria apply:
A university degree from a college or university in an appropriate subject (Mathematics);
10 years of experience at grade 10;
Completion of a minimum one year pre or in-service training course;
Satisfactory performance in PERs for the past 5 years must be 3 or above (in the old system) or 2 or above (in the new system);
Successful completion of School Based Teacher Development (SBTD);

Ten years teacher experience as teacher – grade 10, completion of SBTD and satisfactory of performance in PERs for the past 5 years must be 3 or above (in the old system) or 2 or above (in the new system).

Language(s) Excellent command of written and spoken Arabic and good command of written and spoken English.

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You will also need to demonstrate the following competencies:

- Knowledge of UN values, UNRWA general and education specific rules, policies and practices;
- Appropriate knowledge and understanding of the pedagogy and subject knowledge including openness on new ways of working;
- Demonstrated ability to communicate effectively both verbally and in writing;
- Ability to work under pressure and meet target deadlines;
- Ability to work as a team member;
- Problem solving and critical thinking skills;
- Proficiency in the standard PC applications used by the Agency;
- Integrity and positive attitude for establishing and maintaining positive and proactive relationships with all relevant stakeholders.

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Who we are

For over 70 years, the United Nations Relief and Works Agency for Palestine (UNRWA) has been working on the ground in five fields of operations in Jordan, Lebanon, Syria, West Bank and the Gaza Strip providing direct assistance and protection for some 5 million Palestine refugees in the Middle East. UNRWA is mandated by the UN General Assembly to provide this assistance and its mission is to help Palestine refugees achieve their full potential in human development until there is a just and lasting solution for their plight. UNRWA restores safety, dignity and hope to millions who have been uprooted by conflict with services encompassing education, health care, relief and social services, camp infrastructure and improvement, microfinance and emergency assistance.

For more details on UNRWA, please visit: www.unrwa.org

How to apply

To start the application process, applicants are required to register at http://jobs.unrwa.org by creating a personal profile and completing UNRWA Personal History Form. All candidates are required to carefully fill the Personal History Form, bearing in mind that the information included in it must be true, complete and correct in all respects. Any misrepresentation or material omission would lead to the disqualification of the candidate, and any internal candidate would be liable to termination." Applications and amendments will not be accepted after the deadline of the vacancy announcement Only applications received through http://jobs.unrwa.org will be considered. Due to the large number of applications received for UNRWA vacancies, only applicants short-listed for interview will be contacted. **Please ensure that the e-mail address that you will indicate in your Personal History Profile is accurate, candidates shortlisted for test or/and interview will only be contacted by e-mail. No follow up phone calls will be made.**

The United Nations does not charge fees at any stage of the recruitment process. The United Nations does not concern itself with information related to bank accounts.

Equivalency

Candidates with an equivalent combination of relevant academic qualifications, professional training and progressive work experience may also be considered.

General information

This vacancy notice is open to internal and external candidates. **As an Area post, preference will be given to local candidates already based in the duty station of the post**. Only candidates residing in Lebanon with authorization to work in that duty station at the time of application are eligible to apply. The Agency will not assume responsibility or accountability to support or facilitate the issuance of work permit in the duty station, and without a valid work permit, the appointment may be rescinded".

During and after the completion of the recruitment process, candidate's request for review will be considered and looked into within 48 hours from the formal notification by UNRWA, request received after that will be ignored.

UNRWA is a United Nations organization whose staff are expected to uphold the highest standards of integrity, neutrality and impartiality. This includes respect for and commitment to human rights, diversity, and non-violent means of dealing with all kinds of conflict. UNRWA staff are expected to uphold these values at all times, both at work and outside. Only persons who fully and unconditionally commit to these values should consider applying for UNRWA jobs. UNRWA is a non-smoking work environment.

The Agency reserves the right not to make an appointment, to make an appointment at a lower grade, or to make an appointment with a modified job description

Date of issue: 21 September 2020