

Enabling Multi-Factor Authentication (MFA)

Stage 1 – Initial Setup

Go to the MFA setup page and configure the Authenticator App and Security Key. Please refer to the attached screenshots for guidance.



Stage 2 – Enable Email

• After confirming students have set up the Authenticator App and Security Key, enable Email MFA.

• Important: Once Email MFA is active, it becomes mandatory for login.

If students haven't set up the other methods and lose access to their email, they may be locked out.

